

BEETHAM PARISH COUNCIL

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27th May 2025

Dear Councillor,

You are summoned to attend a meeting of Beetham Parish Council to be held on 2nd June 2025 at Storth Church at 7pm
Your sincerely

J.A. Harvey (Clerk to the Council)

AGENDA

1. Apologies

To accept and record, with reasons, any apologies for absence.

2. Declarations of Interest

To receive declarations, by elected and co-opted members, of interests in respect of items on this agenda.

3. Minutes of the Parish Council Meeting held on 12th May 2025

To authorise the Chairman to sign, as a correct record, the minutes of the Meeting held on 12th May 2025.

4. Minutes of the Annual Parish Council Meeting held on 22nd May 2025

To authorise the Chairman to sign, as a correct record, the minutes of the Meeting held on 22nd May 2025.

5. Announcements by the Chair

To receive any announcements to be made by the Chair

6. Progress reports (Appendix A)

To receive information and/or determine action, as appropriate, on the items in the following reports: -

6.1 Clerk – tasks assigned during the previous Meeting.

6.2 Cllrs Greifenberg +Phelan – Boundary growth at Rose Hill Grove

7. Public Participation/Open Session

The Chairman will invite residents to make representations on any item on this agenda or to bring matters to the attention of the Council for consideration for inclusion in a future agenda.

District Councillor's Report

To receive, for information, items relevant to the Parish (Items raised for decision will appear on the agenda for the next meeting).

8. Applications for Development (Appendix B)

8.1 To examine applications for development and submit observations to the Planning Authority

8.2 To ratify the observations submitted by the clerk under devolved powers since the last meeting

8.3 To note decisions of the statutory planning authority about recent applications

9. Financial matters

9.1 To confirm adoption of Financial Regulations

9.2 To receive and authorise the annual accounts to 31st March 2025

9.3 To receive and note the bank reconciliation for year ending 31st March 2025 and the explanation of variances

9.4 To receive and note the internal auditor's report

9.5 To approve and authorise the Chairman to sign the Annual Governance Statement

9.6 To approve and authorise the Chairman to sign the Accounting Statements

9.7 To agree dates for Exercise of Public Rights notice (Wed 4th June to Tues 15th July)

9.8 To review and authorise the Chairman to sign the Risk Assessment

9.9 To review and note the asset register

9.10 To review and note expenditure greater than £100 year end March 31st 2025

9.11 To note and approve payment for the additional hours worked by clerk

9.12 To approve payments detailed in Appendix C

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9.13 To receive and note bank receipts and bank balances as at 30th May 2025

10. Parish Steward updates

To discuss and agree scope of work

11. New matters for consideration

10.1 To determine action to be taken on current state of Parish noticeboards.

10.2 To discuss possibility of a Parish book swap.

12. Councillor reports

To receive reports from representatives on outside bodies.

13. Correspondence, notices and publications

To note any correspondence, notices or publications received since the last meeting requiring action

14. Agenda for the next meeting

To receive notice of items to be included on the agenda of the next meeting

15. Date of the next meeting

To confirm that the date of the next meeting is scheduled for Monday 7th July, 7pm at Beetham School

Appendix A

At the Parish Council meeting on 12th May 2025 the clerk was tasked with:

1. Sending councillors the link to the new monthly police newsletter – Actioned (with the aid of Cllr Phelan)
2. Placing a notice in parish noticeboards reminding that they are not for advertising for personal gain – Relevant noticeboards now have a polite notice
3. Contact the Heron Theatre as a possible venue for future meetings – Available for £10/hr
4. Contact the Wheatsheaf in Beetham as a venue for a working group and arrange meeting date – Upstairs room is available for free, doodle poll has been circulated, still awaiting several responses before meeting date can be confirmed
5. Confirm acceptance of tree survey quotation – Confirmed, just awaiting contractor to get back with a date
6. Ask the parish steward to attend the next meeting – In attendance

Appendix B

WFC Ref	Address	Development	WFC Decision	Date made
2025/0465/HOU	THE CROFT THROUGHES LANE STORTH MILNTHORPE LA7 7JE	Gable extension on the rear elevation, erection of a link bridge and alterations to fenestration	Approved With Conditions	15-May-25
2025/0740/TPO	THE SPINNEY LEIGHTON DRIVE SLACKHEAD MILNTHORPE LA7 7B	No 35 1980 Fell Birch tree - See A1 for location. Sadly, the tree has been declining in health for a few years. No leaves this spring and advised to fell by Tree Consultant. I intend to move a self seeded small oak tree into gap	Tpo Approved	15-May-25
2024/2210/FPA	THE JOINERS SHOP LEIGHTON BECK ROAD SLACK HEAD MILNTHORPE	Demolition of workshop and outbuildings and erection of a single dwelling house	Approved With Conditions	22-May-25
2025/0532/FPA	CAUTLEY FARM WHASSETT MILNTHORPE LA7 7DN	Extension to eastern elevation of existing agricultural building to provide additional cattle housing.	Approved With Conditions	20-May-25

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Appendix C

REF	DESCRIPTION	INVOICE DATE	NET	VAT	TOTAL
7	CALC TRAINING	05/03/2025	30.00	0.00	30.00
8	CALC ANNUAL SUBSCRIPTION	01/04/2025	401.38	0.00	401.38
9	P.GREIFENBERG – POSTAGE	04/04/2025	8.50	0.00	8.50
10	J.HARVEY – ADMIN SUPPORT	30/03/2025	63.00	0.00	63.00
11	JHARVEY- MICROSOFT SUB	19/05/2025	70.83	14.16	84.99
12	J. HARVEY- PAPER+ ENVELOPES	16/05/2025	10.00	0.00	10.00
13	J.HARVEY – SALARY	02/05/2025	575.72	0.00	575.72
14	HMRC – PAYE	28/05/2025	189.18	0.00	189.18