

# **BEETHAM PARISH COUNCIL**

Clerk: J. Harvey, Bouskill, Yans Lane, Storth, LA7 7LJ Tel: 015395 62970  
e: [clerk@beetham-pc.gov.uk](mailto:clerk@beetham-pc.gov.uk) <https://www.beetham-pc.gov.uk>

Minutes of the monthly meeting of Beetham Parish Council held at 7:15pm on  
Wednesday 19<sup>th</sup> August 2026 at Storth Church

Present: Cllrs Duff (Chair), Phelan, Greifenberg, Low, Ritchie, Clark

Clerk: Jessica Harvey

(To be presented for acceptance at the Parish Council meeting on 5<sup>th</sup> October 2026)

## **1. Apologies**

Apologies were accepted from Cllr Gardner

## **2. Declarations of Interest**

There were no declarations of interests in respect of items on this agenda.

## **3. Minutes of the Parish Council Meeting held 6<sup>th</sup> July 2026**

The minutes were APPROVED and SIGNED

## **4. Public Participation/Open Session**

No members of the public were present

## **5. Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960)**

There were no members of the public or press present

## **6. Financial matters (Appendix A)**

6.1 The payments were APPROVED

6.2 It was NOTED that the cashbook reconciled to the bank statements

6.3 The detailed bank receipts and balances to 31<sup>st</sup> July 2026 were NOTED

6.4 The Conclusion of Audit received from the External Auditors was NOTED

## **7. Applications for Development (Appendix B)**

7.1 Applications were NOTED

7.2 No observations had been SUBMITTED by the clerk

7.3 Decisions were NOTED

## **8. Progress reports (Appendix C)**

8.1 The stand at Beetham Sports was deemed to be a SUCCESS. It was AGREED that the clerk would obtain a quote for a replacement bench to be forwarded to the Beetham Sports Committee for feedback on their financial contribution and wording on a plaque

8.2 It was AGREED that Cllr Phelan would check with Cllr Audland on the progress towards procuring a litter bin for the A6 layby

8.3 Leaflets on the Local Plan Scoping Consultation were received for distribution at Beetham Sports, the willingness to improve communications in the future was NOTED and Cllr Ritchie AGREED to give input

8.4 It was DECIDED that Cllr Ritchie would be responsible for monthly submissions to the Storth Village Hall newsletter and The Gateway rather than a printed quarterly newsletter.

## **9. Parish Assets group (Appendix D)**

9.1 - 9.4 Project progress was NOTED

9.5 It was AGREED to accept a quotation for erecting the book swap box when it is received provided it is less than £450(excl VAT)

9.6 It was AGREED that the bus related signage response be sent to W+F, clerk to action

## **10. Biodiversity Committee**

The committee meeting was not quorate so no decisions could be made. The next date for the Biodiversity Committee meeting was set as Monday 5<sup>th</sup> October, 6:30pm.

It was AGREED that the council would progress with the project to clean the rock faces in Sandside Cutting and that Cllrs Duff, Clark and Low would arrange a meeting with ASNL.

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### 11. New matters for consideration (Appendix E)

11.1 It was DECIDED that Cllrs Duff, Ritchie and Greifenberg would meet to discuss possible Tour de France activities/events in the Parish next year.

Cllr Ritchie left the meeting at 8:15pm

11.2 The importance of all councillors attending the Code of Conduct training in November was STRESSED

11.3 It was OBSERVED that few policies were missing from the CALC Governance checklist

11.4 The detailed Arnside and Silverdale National Landscapes report for Beetham Parish was NOTED and it was DECIDED that, due to all the recent changes within the council, Cllr Greifenberg would organise a meeting between himself, Cllr Duff and ASNL.

11.5 Councillors AGREED on the importance of a maintenance plan for Beetham War memorial, Cllrs Phelan and Clark to action. It was DECIDED that the clerk would investigate grant funding for cleaning the plaque and repairing pointing.

11.6 It was AGREED that concerns raised about dogs being walked off the lead on roads around the parish should be raised with W+F council, not the parish council.

11.7 The new signs on the A6 were NOTED but Cllr Audland was not present, so it was not possible to request sight of the current traffic survey when completed

### 12. Policy review

The following policies were APPROVED: Procurement, Gifts + Hospitality, Public Participation, Editorial and Dignity at work. Clerk to post on website

### 13. Clerk's report (Appendix G)

Cllrs RECEIVED a summary of work undertaken by the clerk since the last meeting, no questions were asked

### 14. Agenda for the next meeting

Items to be included on the agenda of the next meeting: Newsletter on website, wall ownership on cutting, social media

### 15. Date of the next meeting

It was CONFIRMED that the date of the next scheduled meeting is Monday 5<sup>th</sup> October at Beetham School

### Appendix A

|    |                                         |          |          |        |          |
|----|-----------------------------------------|----------|----------|--------|----------|
| 34 | CALC TRAINING – JHARVEY AGENDAS+MINUTES | 30/06/26 | 40.00    | 0.00   | 40.00    |
| 35 | MOORE – EXTERNAL AUDITORS               | 21/07/26 | 210.00   | 26.25  | 283.50   |
| 36 | JHARVEY – WAGES (SO)                    | 31/07/26 | 1312.06  | 0.00   | 1312.06  |
| 37 | JHARVEY – OS MAPS                       | 09/07/26 | 21.99    | 0.00   | 21.99    |
| 38 | JHARVEY – WFHA = POSTAGE                | 31/07/26 | 27.80    | 9.00   | 27.80    |
| 39 | HMRC- PAYE/NI (DD)                      |          | 358.67   | 0.00   | 368.67   |
| 40 | UNITY TRUST BANK (SO)                   | 31/07/26 | 7.00     | 0.00   | 7.00     |
| 41 | GREENBARNES LTD – NOTICEBOARD           | 29/07/26 | 1,686.92 | 337.39 | 2,024.31 |
| 42 | CLLR DUFF – BOOKSWAP BOX PARTS          | 16/07/26 | 26.07    | 0.00   | 26.07    |
| 43 | SCRIBE ACCOUNTS MONTHLY (SO)            | 31/07/26 | 31.00    | 6.20   | 37.20    |
| 44 | JHARVEY- BOOKSWAP BOX GLASS             | 10/08/26 | 39.06    | 7.81   | 46.87    |
| 45 | RGARDEN – GRASS CUTTING ETC.            | 11/08/26 | 970.00   | 0.00   | 970.00   |
| 46 | THWAITES TREE CARE                      | 12/08/26 | 260.00   | 52.00  | 312.00   |

Unity Trust Bank @ 31<sup>st</sup> July Current: £1,822.02 Savings: £30,183.36  
Bank receipts to 31<sup>st</sup> July: Ground rent £358.34

The meeting closed at 8:50pm