



Parish Assets Group Terms of Reference

1. Membership

Consists of at least 2 Parish Councillors who shall be appointed each year at the Annual Parish Council Meeting.

May include co-opted members from the community with relevant expertise

2. Purpose of the Group

To support Beetham Parish Council ("the council") in managing and maintaining property owned or overseen by the council, ensuring it aligns with community needs and legal responsibilities.

3. Aims and Objectives

Annually review current assets and assess usage, condition, and potential.

Make recommendations on asset maintenance or acquisition

4. Operating Procedures

Reports directly to the Council and submits written updates and recommendations at scheduled council meetings.

Any recommendations made by the working group will detail the expected financial commitment for consideration by the council.

5. Review and Evaluation

These Terms of Reference will be reviewed annually or as required by the Council.

Provide end of year Annual Report detailing activities undertaken throughout the year which can be used to measure the groups effectiveness against the objectives.

Approved July 2026